



ADD NEW USERS

Using RFID card or password Without Fingerprint Enrollment

Copyright © 2012 by FingerTec Worldwide Ltd. All rights reserved. **LAST UPDATE 09 JULY 2012**

FING@RTEC. ADD NEW USERS USING RFID CARD OR PASSWORD WITHOUT FINGERPRINT ENROLLMENT

In TCMS V2.1.2 version M, administrator can enroll a new user with password or RFID card directly. Administrator does not need to request user to enroll his/her password or RFID card at the reader. Administrator can input his/her information including password or RFID card number into TCMS V2, before uploading the data into the readers.

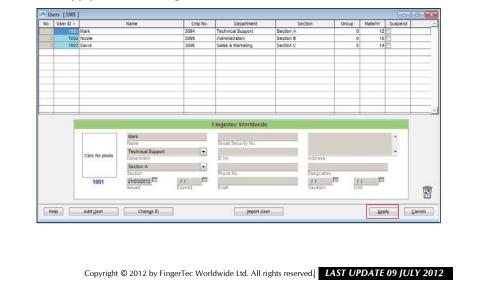
Step 1

Click "Add User" in User Records.

				Section	Concernance of the second s		100 million (100 million)	User ID -	
	Suspend	Rate/Hr	Group	Section	Department	Emp No.	Name	User D -	No.
			-						-
			-						-
8			2						
		10 1	2						
									_
- 2		1							_
- 2			-			_			-
-			-		+				-
			-						-
		0.00	2						
			1						_
					Fingertec Worldwide	F			
	121				Social Security No.		Name		
						*			
				Address	25 Ma		Department		
	5. I								
	-			Designation	Phone No.		Section		
		/ 18	1.8		and the second se	11	11	1000	
12		48	Un	Vacation	Email	Expired	Issued		

Step 2

Insert user ID, name, employee number, department etc. Click "Apply" to save settings.



ADD NEW USERS USING RFID CARD OR PASSWORD FING@RTEC. WITHOUT FINGERPRINT ENROLLMENT

Step 3

In Fingerprint Management page, the added user will be displayed without any additional information. Choose the user ID and click "Enroll User" to input his/her relevant information.

									Department -		
0 .	User ID	Name	Department	Fingerprint	Face ID	User Name	Privilege	Password	Card ID	Disabled	Ι
			Technical Support								
2		Nicole	Administration								1
-3	1003	David	Sales & Marketing								
_											4
_										-	4
_	_			-					_	-	4
_										-	4
_											4
-	_									-	4
-											4
-						-				-	4
-											4
-										-	+
-								-		-	4
											4
-					-						-
											- 1

Step 4

At the new pop up window, click "New" to start.

	Name Mark	
User Name	Department Technical Suppor	
	*	
Password		
Card Fingerprint 0 New		
Fingerprint 0 New		Verify
		Close

FING@RTEC. ADD NEW USERS USING RFID CARD OR PASSWORD WITHOUT FINGERPRINT ENROLLMENT

4

Step 5

Administrator can now insert his/her password, or Card (for RFID card ID) into the corresponding column. Click "Close" to save settings.

on ningerprint of	rectly using OFIS sca		ung user.	
User <mark>I</mark> D	1001	Name	Mark	
User Name	1	Department	Technical Suppor	
Privilege	User	•		
Password	****			
Card	12585157			
Fingerprint	0 New	Enroll	Clear	
	Save fingerprint t	emplate as JPG		Verify

Step 6

The user information is now in light green color, to indicate a new enrollment has been updated. Click "Save User" to save settings. Administrator can select "Update User" to send he/she to the reader, so he/she can verify by using password or RFID card.

NO.	the second	Name	Descriptions	Fingerprint	Free Pr	User Name	L Dr. Burn	Password	1000	Disabled	
	User D		Department	Fingerprint	Face ID	Oper Name	Privilege	Password	Card ID	UISabled	1
		Mark	Technical Support				User		12585157	23	+ 1
		Nicole David	Admin Sales & Marketing				User		10540564		+ 1
	1003	Davia	Sales a Marketing	-		-	User		10051900		+ 1
-				-				-			† 1
_				-			-	-			t 1
-	-			-		-					† 1
-				-							1 1
-	-			-		-					t 1
				-			-				t
-				-		-	-	-			t
-			-	1			1	-			t I
-	1			-					-		† 1
-											t I
				-							t I
-							-				†
											t I
											1.1
•							-				1
	1	Enroll User Do	whited User	Update User	Detete ties	r (Terminal)	Delete Use		Save User	Close	
Made			inicao oser	vpvale user	L'elete use	(trensman)	Delete Ost	a (re)	Dave vser	Persi	
Нер											
Нер											
Нер											
Нер											
Нер											
Неф											
Нер											
Нер											
Нер											
Нер											
Нер											
Нер											
Нер											

ADD NEW USERS USING RFID CARD OR PASSWORD FING@RTEC. WITHOUT FINGERPRINT ENROLLMENT

5

Copyright © 2012 by FingerTec Worldwide Ltd. All rights reserved. LAST UPDATE 09 JULY 2012