

FINGERTEC



REMOVING USER FROM SELECTED RANGE

SUGGESTIONS & SOLUTIONS FOR TCMS V2

Administrator may delete transaction data of a selected user for a specified date range due to some valid reasons. Follow the steps as shown below to perform this task.

Step 1 • Terminal Audit List.

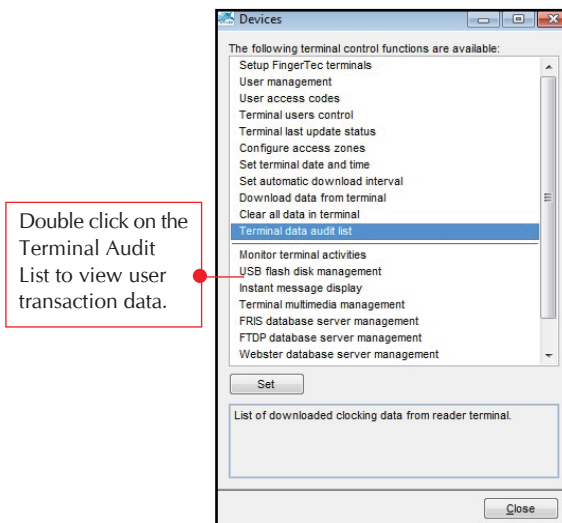


Figure 1.1

Step 2 • Viewing of user transaction data.

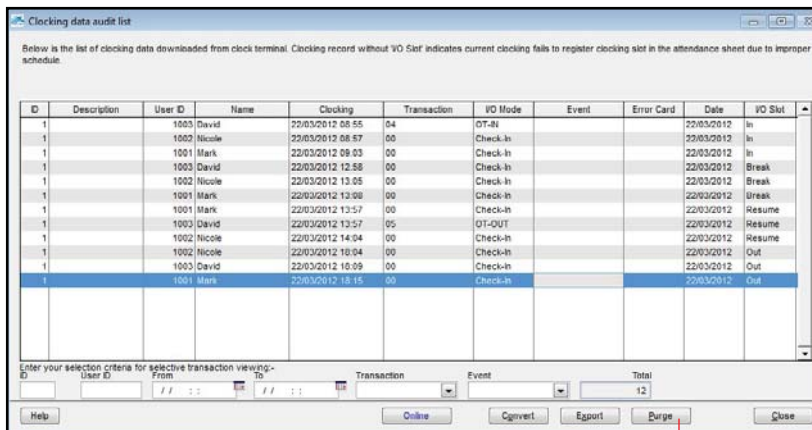


Figure 1.2

Click the Purge button to start the process.

Step 3 • *Selecting user and date.*

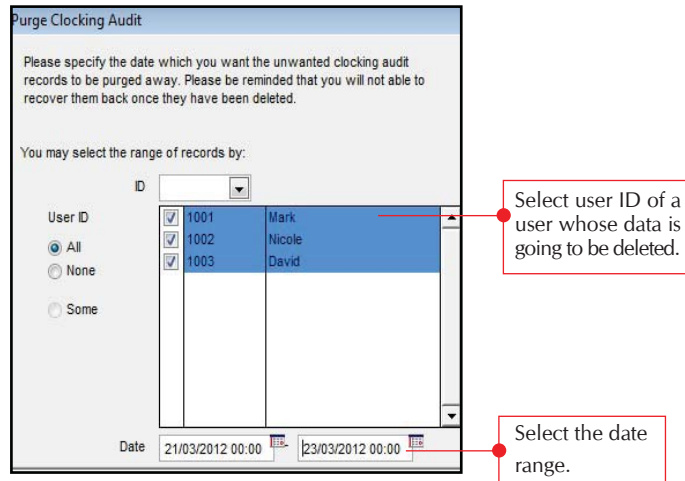


Figure 1.3

Step 4 • *Generating new attendance sheet.*

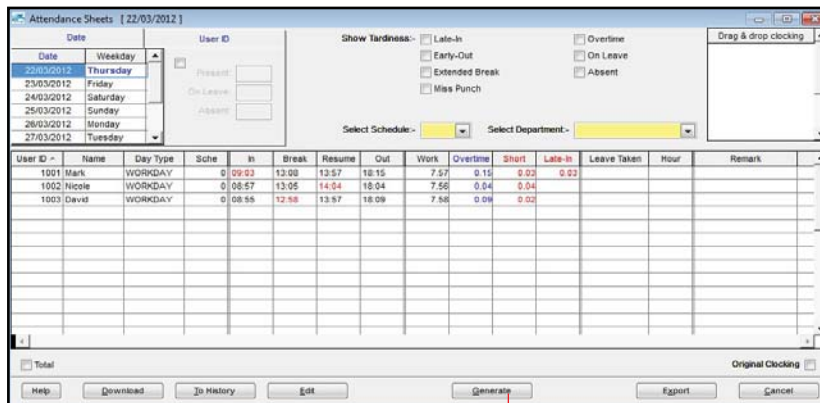


Figure 1.4

Click on the Generate button to select data that need to be processed.

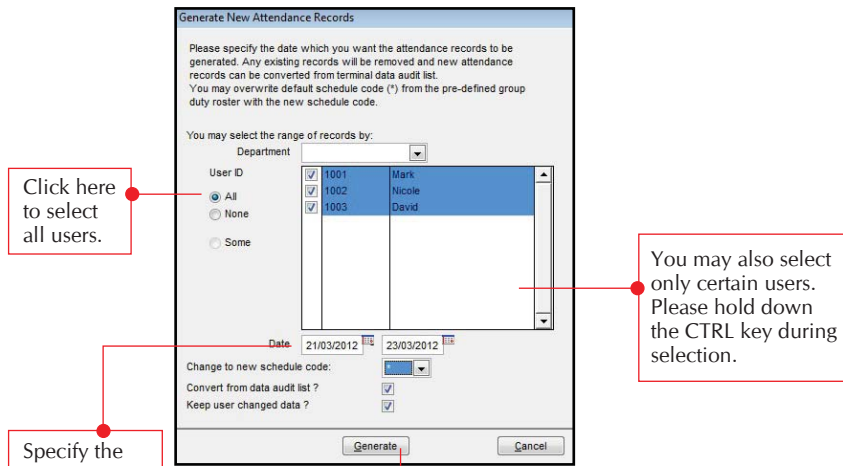


Figure 1.4