



# EXAMPLE

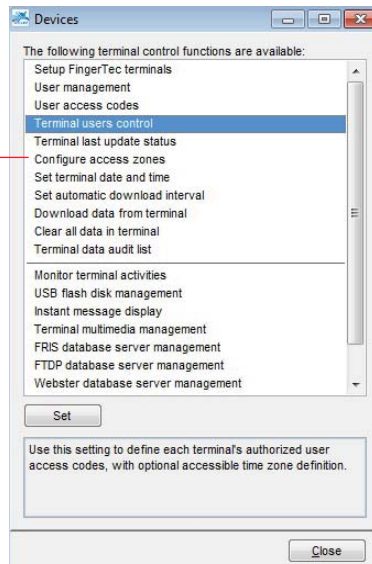
OF SETTING UP TERMINAL  
USER CONTROL & ACCESS CODE  
SUGGESTIONS & SOLUTIONS FOR TCMS V2

You can set up access codes for users in order to manage their access rights to certain doors within specified period.

Example, user 00001 can only access to a door from 8:00pm to 10:00pm.  
You may have to configure the time zone for this specific time period as shown below:

### Step 1

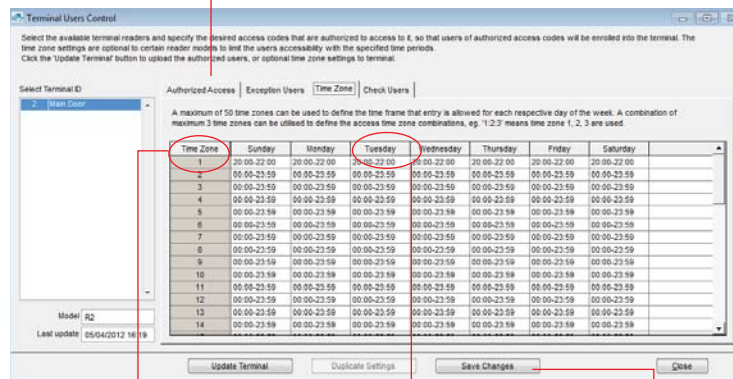
Access to Terminal User Control.



Double-click the Terminal User Control

**Step 2**  
Configuring the time zones.

You may have to turn to the Authorized page after saving the changes made in time zones.

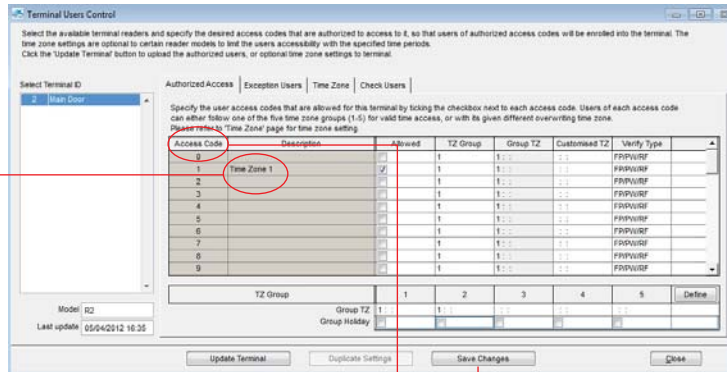


Select the time zone to be used. Please take note that there are a total of 50 time zones provided here. You can use any one of these time zones.

You may need to insert specific time period, 8pm to 10pm, into 24 hours system, 2000 to 2200. The time period inserted here mean user can access during this period. You may need to configure from Sunday to Saturday. You could configure a forbidden time zone, 2359 to 0000, which mean user cannot access for the whole day.

Click the "Save Changes" to save the settings.

**Step 3**  
Configuring the Access Code.

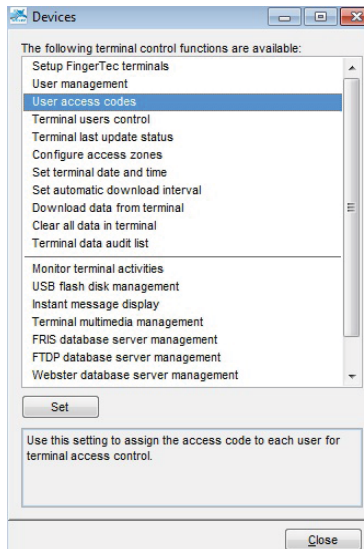


- Configured time zone 1 for access from 8pm to 10pm.  
**Therefore time zone 1 = 8pm to 10pm**
  - Group time zone 1 into Group Time Zone 1.  
**Therefore Group Time Zone 1 = time zone 1**
- Please take note that you can group 3 different time zones into a same group.

- Assign Group Time Zone 1 into Access Code 0.  
**Therefore access code 0 = Group Time Zone 1**
- Please take note that the blue wording mean access code, from 0 to 9. The red wording in box is Group Time Zone.

Save the settings.

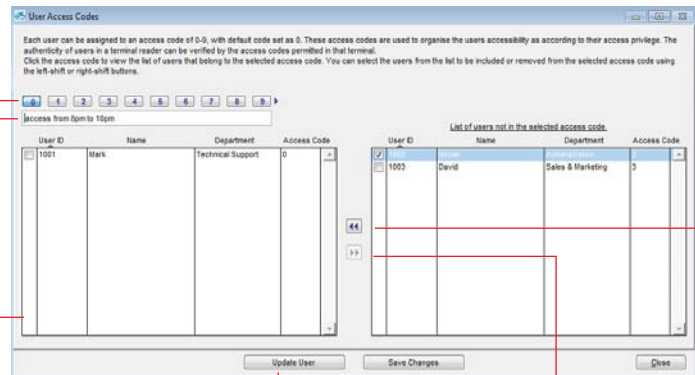
**Step 4**  
Assigning user to an Access Code.



Double-click here to access to "User Access Code".

Select the Access Code provided here. There are total 10 access codes, from 0 to 9.

Click here to add user to the selected code.



Users, are assigned to this access code.

Click this Update User to send changes to terminal.

Click here to remove user from the selected code.

Name the access code, with a shot description.