

FING@RTEC. CLEARING ADMIN PRIVILEGE OF TCMS V2

Step 1

Open up Fingerprint Terminal of a TCMS V2, and look for fingerprint management. Double click and a dialog window will appear as shown in *Figure 1.1* below:



Figure 1.1

 $\frac{Step \ 2}{Click \ at \ the \ "Download \ User" \ button \ to \ download \ the \ latest \ user \ information}$ from Terminal.

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NO.	User ID	Name	Department	Fingerprint	Face ID	UserName	Privilege	Password	Card D	Disabled	
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3 FING@RTEC. CLEARING ADMIN PRIVILEGE OF TCMS V2 Click the drop box and select another reader. Download Users from Terminal Use this function to download all (including new) or selected user(s) data from selected terminal to PC. You can either choose to download fingerprints, username + privilege + password, or both data set. You may select the range of records by D -1 User D -() AI 1 O None Some Select all User will be displayed. users. by selected department • Selected data: V Fingerprint Deselect all users. Check the option to download Username + Privilege + Password Do not overwrite PC user info if no terminal data is downloaded users' fingerprints. Apply Cancel Figure 1.3 Check the option to download username, Click Apply button to start downloading user privilege and user password. users info from the selected reader.

Step 3

You may change the privilege of a particular user in Fingerprint Management. In the Fingerprint Management, look for the "Privilege" column.

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Step 4

Now change the privilege to "User" and then click "Save User". After saving, click the "Update user" button to update the selected device so that the change will take effect.

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