

**FINGERTEC**



# OPTIONAL FOOTNOTE

for Electronic Time Card Using CONFIG.INI

TCMS V2 enables you to add columns at the bottom margin of the Electronic Time Card. Administrator and employee can initial at the column to acknowledge the contents of the report, if required.

1. To enable this feature, change the footer note at config.ini to "1" and save the changes. The 'config.ini' file is available at the TCMS V2 folder. Restart of software is required for the change to take effect.

2.



```
config - Notepad
File Edit Format View Help
[Options]
MultipleShift=0
PostPayroll=0
ExportAttendance=0
ImportAttendance=0
MinimiseWindows=0
ExtendAccessCode=0
KeepLogHistory=7
KeepClkHistory=1
InHeader=
BreakHeader=
ResumeHeader=
OutHeader=
OtHeader=
DoneHeader=
LeaveHeader=
WorkHeader=
OvertimeHeader=
DiffOtHeader=
ShortHeader=
FooterNote=1
ReportWizard=
```

3. An example of electronic time card report with footnote is shown below:

FingerTec TCMS v2.2		Electronic Time Card										28/03/2012 16:31:08		Page: 1	
1001		Mark										Technical Support			
Date	Weekday	Day Type	Sche	In	Break	Resume	Out	OT	Done	Work	Overtime	Short	Leave Taken	Remark	
22/03/2012	Thursday	WORKDAY	0											ABSENT	
23/03/2012	Friday	WORKDAY	0											ABSENT	
24/03/2012	Saturday	WORKDAY	0											ABSENT	
25/03/2012	Sunday	OFFDAY	0												
26/03/2012	Monday	WORKDAY	0	08:59	12:54	14:06	18:05			7.80	0.08	0.20			
27/03/2012	Tuesday	WORKDAY	0	08:54	12:09	13:58	18:53			8.18	0.88				
28/03/2012	Wednesday	WORKDAY	0	08:54	13:01	13:55	18:06			8.18	0.10				
29/03/2012	Thursday	WORKDAY	0	08:54	12:55	13:45				8.52		5.08			
30/03/2012	Friday	WORKDAY	0											ABSENT	
31/03/2012	Saturday	WORKDAY	0											ABSENT	
Day Type	Total Days	Present	Absent	Mark	Overtime	Short	ABSENT	8.000							
WORKDAY	3	4	5	28.08	1.06	5.28	ANNUAL								
HOLIDAY							STOCK								
OFFDAY	1						HOSPITAL								
	10	4	5	28.08	1.06	5.28	SICKLEAVE								
							SALESPERSON								
							EMERGENCY								
Supervisor /Date: Mark /Date:													Fingertec		8.000